

cruise job fair



EVENT SPONSOR



Zagreb 2020

Exhibitor Guide

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Event Information

For the first time we are bringing the Cruise Job Fair to Zagreb, Croatia's north-western capital city, which is within easy reach of many neighbouring European countries.

We anticipate welcoming many candidates here, mainly for the deck and engine departments, travelling from Croatia itself as well as from Serbia, Slovenia and Bosnia & Herzegovina.

The Job Fair in Zagreb will take place in the luxurious Sheraton Zagreb Hotel, located in the heart of historical Zagreb.

All cruise lines, recruiters, training centres and other organisations within the cruise industry are welcome to participate at the event.

The Cruise Job Fair team would like to take this opportunity to thank **Viking** for sponsoring the Zagreb job fair this year.

Cruise Job Fair

Zagreb, Croatia

Saturday, 12 September 2020 11:00 – 16:00

Sheraton Zagreb Hotel, Ul. Kneza Borne 2, Zagreb 10000, Croatia

Exhibitor Stands, Packages and Prices

Packages

We offer a range of packages and prices for you to choose from to best suit your needs and requirements, as well as a multi booking discount if you attend more than one event:

- **Standard** Package
- **Standard Plus** Package

All package pricing and details of what is included in each package can be found at

www.cruisejobfair.com/exhibitors/packages/

Stands consist of 1 or 2 tables with seating and reserved floor space. Each stand will be positioned with a wall behind them; however, no banners or posters may be fixed to the wall. Please use free-standing banners or stand backgrounds.

Package and Multi Discount Booking

Once you have selected your package, please visit: www.cruisejobfair.com/exhibitors/booking/ and submit the online booking form. One of our team will then contact you to discuss and confirm your requirements for the day.

Stand Extras

TVs

Please let us know if you would like to book a TV with a stand for your stand. We have a limited number available to hire for the day.

40" TV with stand cost: £165 / €190

43" TV with stand cost: £185 / €215

Electricity

There is no charge for electricity at this venue, but please bring your own extension leads if you do require electricity at your stand.

Candidate information scanners

We will be using scanners again for 2020 as they give us much more information and data about who is attending each job fair. Each visitor will have their ticket scanned as they arrive at the venue, and they will be given a sticker which you can then scan when you meet them at your stand.



We advise you to hire a hand-held scanner for the day – enough for the number of people on your stand team, so that everyone is scanning all of the candidates that you see during the course of the day. After the event, you will receive a download of all of the information about who has visited your stand that day - saving you valuable time both on the day and with any follow up required.

You will know exactly who your team has spoken to, where they are from, whether they have cruise experience, which departments they are interested in, and you can download copies of their CVs (for those that have uploaded their CV prior to the event).

The cost to hire one scanner and receive all of the data post event is **£85**. Every additional scanner for your stand would be **£10**. Please contact us as soon as possible if you are interested in adding this service to your stand.

Cost for 1 hand-held scanner and data: £85 / €95

Each additional scanner: £10 / €12

Networking Pass

The Networking Pass allows professionals working within the cruise industry to visit the job fair and meet colleagues and partners from other companies.



Please note: anyone who networks at the event without a valid pass will be asked to leave.

Cost: **€130** per person

Venue Information

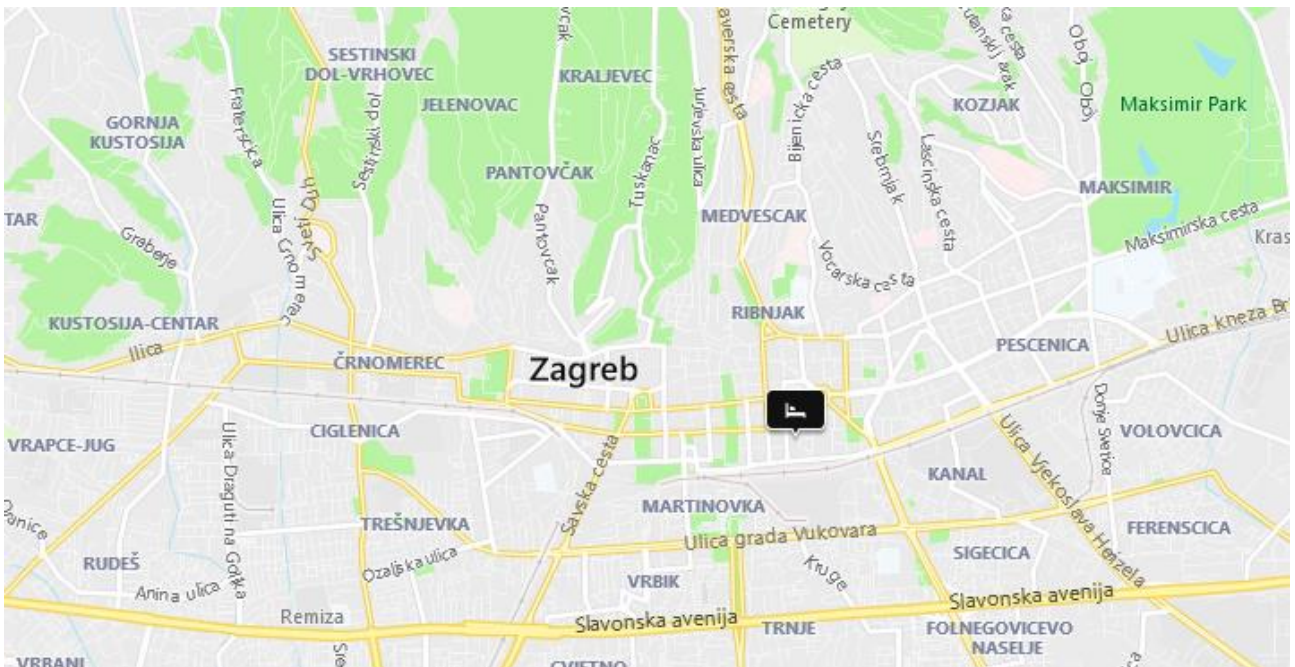


Sheraton Zagreb Hotel
Ul. Kneza Borne 2
Zagreb 10000
Croatia

Location

The Cruise Job Fair will be held at the Sheraton Zagreb Hotel – a luxury hotel located in the heart of Croatia's capital city, and easily accessible by car and public transport.

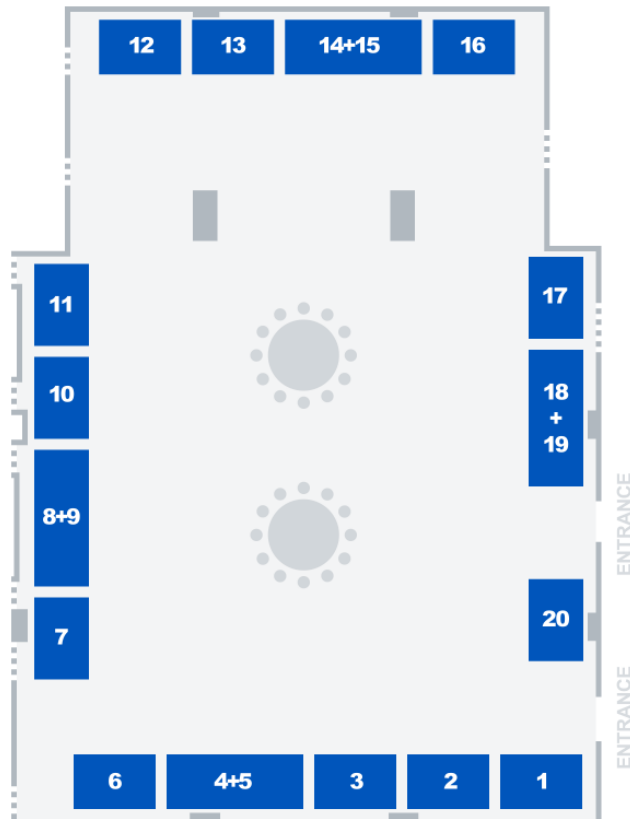
Visit <https://www.cruisejobfair.com/zagreb/directions/> for more detailed information about the venue's location.



Floor Plan

The Job Fair will take place in the Grand Ballroom at the hotel. The up-to-date floor plan with a list of available and taken stands is available on the event website:

www.cruisejobfair.com/exhibitors/zagreb/



Travelling to the Venue

The hotel is centrally located and within easy access of public transport links.

By Car

The hotel website has full directions:

www.marriott.com/hotels/maps/travel/zagsi-sheraton-zagreb-hotel/

GPS Coordinates

45°48'26.7"N 15°59'02.3"E

45.807423, 15.983964

Parking

Onsite parking is available for €1.35 per hour or €20.30 per day.

By Train

Sheraton Hotel is a short walk from Zagreb's main train station (500m, about 6 minutes).

By Bus

The main bus station is about 1km from the hotel, within an easy walk.

By Plane

Franjo Tuđman Airport Zagreb is about 15km from the hotel. A licensed taxi from the airport to the hotel costs around €30 (single journey). Uber is available with prices ranging from about 80 to 105 HRK (€11-€15).

On-Site Facilities

Refreshments

A coffee station will be available during the networking hour (from 10.00-10.45am) and refreshments will be available throughout the day from the café the hotel.

Café Imperial provides soups, salads, sandwiches, coffee, etc and is open from 7am – 11pm.

There is also Fontana Restaurant which offers a wide variety of Croatian and International dishes and is open from 6.30am – 10pm.



Cloakroom

A cloakroom is available free of charge.

Internet Access

Public Wi-Fi is available for free.

Event Schedule

The event will be opening its doors to visitors from 11:00am until 16:00pm.

Build-up & Break-down Times

Exhibitors will have access to the exhibition hall from 9:00am on the day of the show to set-up their stands.

Visitors with networking passes will be admitted from 10:00am.

Break down of stands must be carried out between 16:00 - 17:00pm and must be completed by the end time (17:00pm) as the hall will then be closed.

Any items left on stands at the end of the day will be deemed as rubbish and will be disposed of by the centre. The exhibitor will be charged for this service, if required.

Accommodation

There is a range of rooms and suites available at the venue itself. Please contact the hotel directly to book your accommodation and mention that you are exhibiting at the Cruise Job Fair to qualify for a **special rate**: 119,00 EUR for a single room and 129,00 EUR for a double room.

Rates include breakfast but do not include city tax (which is approximately 1,40 EUR per person per night).

Visit the hotel website: www.marriott.com/hotels/hotel-rooms/zagsi-sheraton-zagreb-hotel/



Other hotels in the vicinity of the venue include:



Canopy by Hilton Zagreb
from 110 EUR



Best Western Premier Hotel Astoria
from 125 EUR



Hotel Central
from 90 EUR

Deliveries and Collections

Deliveries

Exhibition materials can be sent to the venue three days prior to the event and they will be brought into the exhibition hall on the day.

These materials **must be addressed to yourself/your company** at the venue address so that the organisers or the venue are not charged import duties by the tax office.

All deliveries must arrive at the venue from Tuesday 8th to Friday 11th September 2020:

Your Company Name (Cruise Job Fair)
Sheraton Zagreb Hotel
Ul. Kneza Borne 2
Zagreb 10000
Croatia

Contact person at the venue for deliveries:

Mr. Igor Telen

Tel: +385 52 808 844

igor.telen@hup-zagreb.hr

Please use the package labels that can be found at the end of the exhibitors' guide, and affix one to each of the packages prior to sending them. It is essential that you complete these labels, so that we can clearly identify if any packages are missing and contact you in advance of the show.

A confirmation email will need to be sent to events@webix.co.uk, detailing the date that the packages have been arranged to be delivered, and the number of packages being sent.

Collections

If you want packages to be returned to you, please arrange for a courier to collect them from the venue on **Monday 14th September**. Please have return labels ready and attach them to boxes after the show. Leave the boxes at your stand, and they will be moved to a storage room to be collected on the Monday.

Delivery Labels

Please print off, complete and attach a label to each individual package before shipping:

Address: _____		← Enter your company name
EXHIBITING COMPANY Sheraton Zagreb Hotel Ul. Kneza Borne 2 Zagreb 10000 Croatia		
DELIVERY LABEL		
Event Name:	Cruise Job Fair – 12.9.2020	
Company:		← Enter your company name
Parcel:	of	← Enter total number of parcels

Address: _____		← Enter your company name
EXHIBITING COMPANY Sheraton Zagreb Hotel Ul. Kneza Borne 2 Zagreb 10000 Croatia		
DELIVERY LABEL		
Event Name:	Cruise Job Fair – 12.9.2020	
Company:		← Enter your company name
Parcel:	of	← Enter total number of parcels