

cruise job fair



EVENT SPONSOR



Vienna 2020

Exhibitor Guide

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Event Information

For the first time we are bringing the Cruise Job Fair to Vienna, Austria's spectacular capital city. We expect to welcome many candidates looking for positions across all departments, mainly German speakers from Austria and Germany, but also candidates from other countries in Europe such as the Czech Republic, Hungary, Slovakia and Slovenia.

The Job Fair in Vienna will take place in the Hotel NH Danube City, ideally located and with excellent public transport links.

All cruise lines, recruiters, training centres and other organisations within the cruise industry are welcome to participate at the event.

The Cruise Job Fair team would like to take this opportunity to thank **Viking** for sponsoring the Vienna job fair this year.

Cruise Job Fair

Vienna, Austria

Friday, 22 May 2020 11:00 – 16:00

Hotel NH Danube City, Wagramer Str. 21, 1220 Vienna, Austria

Exhibitor Stands, Packages and Prices

Packages

We offer a range of packages and prices for you to choose from to best suit your needs and requirements, as well as a multi booking discount if you attend more than one event:

- **Standard** Package
- **Standard Plus** Package

All package pricing and details of what is included in each package can be found at

www.cruisejobfair.com/exhibitors/packages/

Stands consist of 1 or 2 tables with seating and reserved floor space. Each stand will be positioned with a wall behind them; however, no banners or posters may be fixed to the wall. Please use free-standing banners or stand backgrounds.

Package and Multi Discount Booking

Once you have selected your package, please visit: www.cruisejobfair.com/exhibitors/booking/ and submit the online booking form. One of our team will then contact you to discuss and confirm your requirements for the day.

Stand Extras

TVs

Please let us know if you would like to book a TV with a stand for your stand. We have a limited number available to hire for the day.

40" TV with stand cost: £165 / €190

43" TV with stand cost: £185 / €215

Electricity

There is no charge for electricity at this venue, but please bring your own extension leads if you do require electricity at your stand.

Candidate information scanners

We will be using scanners again for 2020 as they give us much more information and data about who is attending each job fair. Each visitor will have their ticket scanned as they arrive at the venue, and they will be given a sticker which you can then scan when you meet them at your stand.



We advise you to hire a hand-held scanner for the day – enough for the number of people on your stand team, so that everyone is scanning all of the candidates that you see during the course of the day. After the event, you will receive a download of all of the information about who has visited your stand that day - saving you valuable time both on the day and with any follow up required.

You will know exactly who your team has spoken to, where they are from, whether they have cruise experience, which departments they are interested in, and you can download copies of their CVs (for those that have uploaded their CV prior to the event).

The cost to hire one scanner and receive all of the data post event is **£85**. Every additional scanner for your stand would be **£10**. Please contact us as soon as possible if you are interested in adding this service to your stand.

Cost for 1 hand-held scanner and data: £85 / €95

Each additional scanner: £10 / €12

Networking Pass

The Networking Pass allows professionals working within the cruise industry to visit the job fair and meet colleagues and partners from other companies.



Please note: anyone who networks at the event without a valid pass will be asked to leave.

Cost: **€130** per person

Venue Information



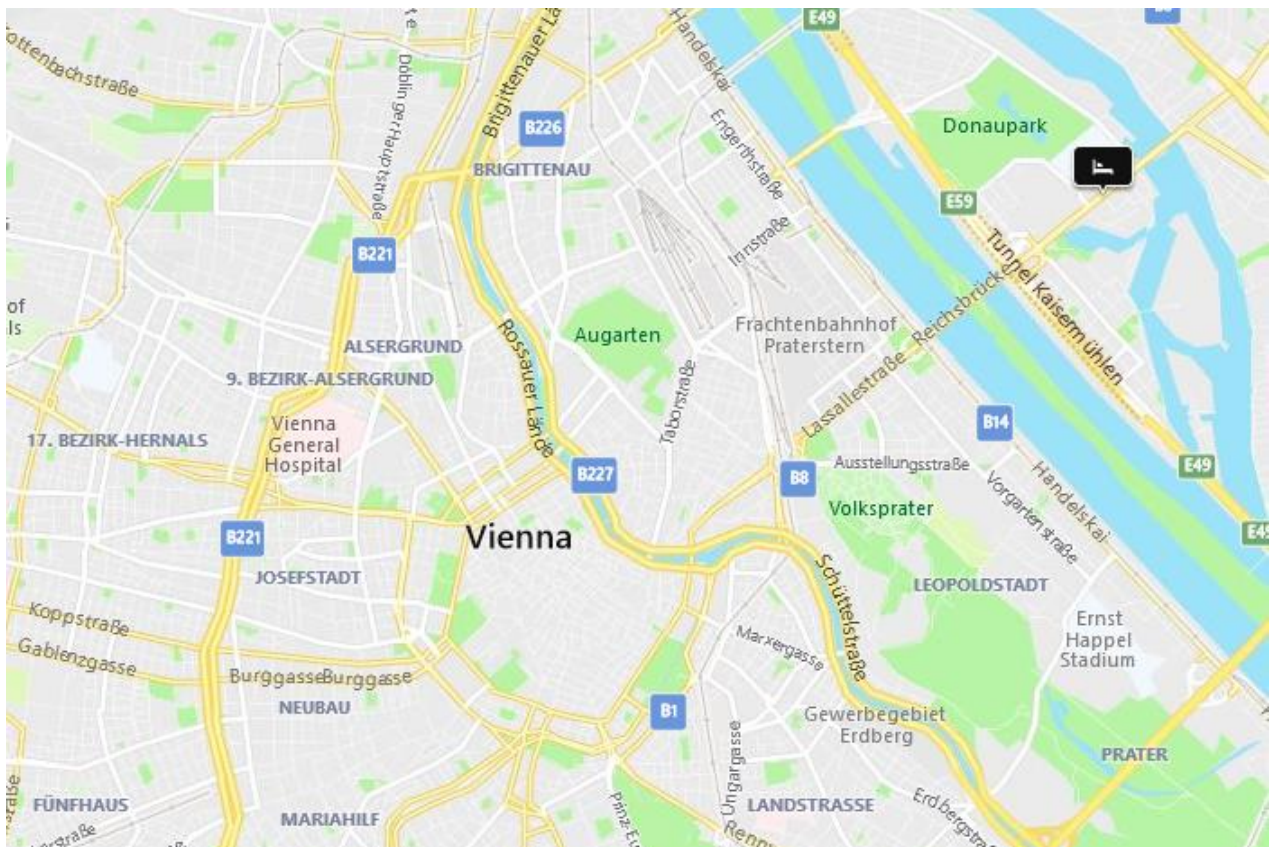
Hotel NH Danube City
Wagramer Str. 21
1220 Vienna
Austria

Location

The Cruise Job Fair will be held at the Hotel NH Danube City – a modern hotel ideally located in Vienna (next to the UN Building and Vienna International Center) and easily accessible by car and public transport. The event will take place in 'Ballsaal Otto Wagner' – a ballroom on the first floor.

Visit hotel's website for more detailed information about the venue's location:

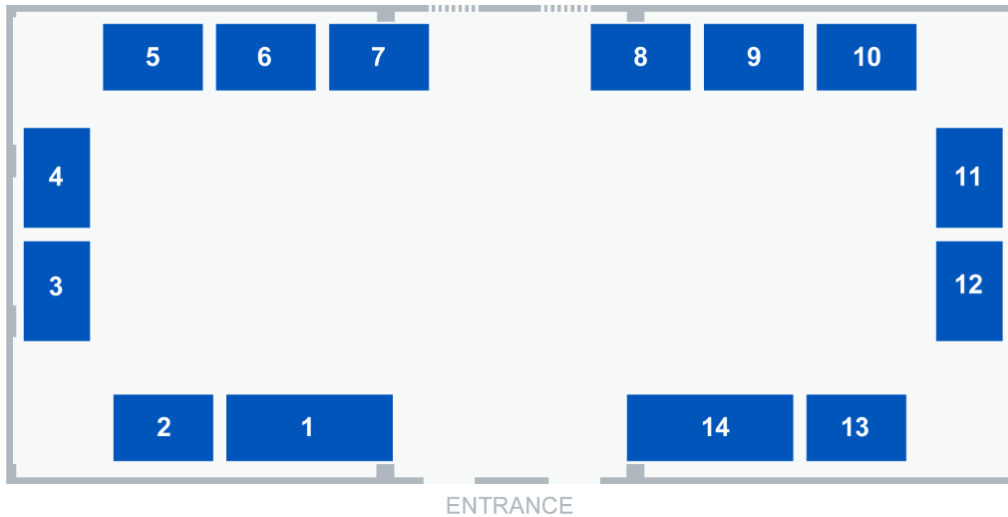
www.cruisejobfair.com/vienna/directions/



Floor Plan

The Job Fair will take place in the Otto Wagner Ballroom on the first floor of the hotel. The up-to-date floor plan with a list of available and taken stands is available on the event website:

<https://www.cruisejobfair.com/exhibitors/vienna/>



Travelling to the Venue

The hotel is within easy access of public transport links.

By Car

Use the following coordinates in your satellite navigation:

48°14'07.0"N 16°25'19.7"E

48.235285, 16.422147

Parking

There is some on-street parking on the relief road parallel to Wagramer Street, just outside the venue. Parking spaces are also available at the hotel's indoor car park for €2.60 per hour.

By Public Transport

The hotel is very close to the *Alte Donau* underground station on the U1 line, easily accessible from the city centre. From the Alte Donau underground station, walk towards Wagramer Strasse along the Danube River and turn right. The hotel is about 300 metres from the crossing.

By Train

If you arrive at Vienna's central train station **Wien Hauptbahnhof**, take the underground train on the U1 line towards *Wien Leopoldau* to the **Alte Donau** underground station (10 stops).

By Plane

Vienna International Airport has excellent links to all parts of Europe and the World. Take bus VAL 3 from the airport's bus terminal towards *Wien Kagran*. The bus stops right in front of the hotel. The journey takes about 30 minutes.

On-Site Facilities

Refreshments

Coffee will be available in the lobby outside the hall. There is a bar and restaurant within the hotel which includes sandwiches, toasties, nachos, pizza, pasta, salads, etc on the menu.

Cloakroom

Coat racks are available in the lobby.

Internet Access

Public Wi-Fi is available for free.

Event Schedule

The event will be opening its doors to visitors from 11:00am until 16:00pm.

Build-up & Break-down Times

Exhibitors will have access to the exhibition hall from 9:00am on the day of the show to set-up their stands.

Visitors with networking passes will be admitted from 10:00am.

Break down of stands must be carried out between 16:00 - 17:00pm and must be completed by the end time (17:00pm) as the hall will then be closed.

Any items left on stands at the end of the day will be deemed as rubbish and will be disposed of by the centre. The exhibitor will be charged for this service, if required.

Accommodation

There is a range of rooms and suites available at the venue itself. Please contact the hotel directly to book your accommodation and quote the reference **MB0002102611** to qualify for the special rate of €165,00 - this includes breakfast but excludes the city tax.

Visit the hotel website: www.nh-hotels.com/hotel/nh-danube-city/rooms



Deliveries and Collections

Deliveries

Exhibition materials can be sent to the venue prior to the event and they will be brought into the exhibition hall on the day.

These materials **must be addressed to yourself/your company** at the venue address so that the organisers or the venue are not charged import duties by the tax office.

All deliveries must arrive at the venue from Monday 18th to Thursday 21st May 2020:

Your Company Name (Cruise Job Fair)
Hotel NH Danube City
Wagramer Str. 21
1220 Vienna
Austria

Contact person at the venue for deliveries:

Klara Steinauer

Tel: +43 1 260 20 6005

groups.nhdanubecity@nh-hotels.com

Please use the package labels that can be found at the end of the exhibitors' guide, and affix one to each of the packages prior to sending them. It is essential that you complete these labels, so that we can clearly identify if any packages are missing and contact you in advance of the show.

A confirmation email will need to be sent to events@webix.co.uk, detailing the date that the packages have been arranged to be delivered, and the number of packages being sent.

Collections

If you want packages to be returned to you, please arrange for a courier to collect them from the venue on **Monday 25th May**. Please have return labels ready and attach them to boxes after the show. Leave the boxes at your stand, and they will be moved to a storage room to be collected on the Monday.

Delivery Labels

Please print off, complete and attach a label to each individual package before shipping:

Address: _____		← Enter your company name
EXHIBITING COMPANY Hotel NH Danube City Wagramer Str. 21 1220 Vienna Austria		
DELIVERY LABEL		
Event Name:	Cruise Job Fair – 22.5.2020	
Company:		← Enter your company name
Parcel:	of	← Enter total number of parcels

Address: _____		← Enter your company name
EXHIBITING COMPANY Hotel NH Danube City Wagramer Str. 21 1220 Vienna Austria		
DELIVERY LABEL		
Event Name:	Cruise Job Fair – 22.5.2020	
Company:		← Enter your company name
Parcel:	of	← Enter total number of parcels