

cruise job fair



EVENT SPONSOR



London 2024

Exhibitor Guide

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Event Information

The upcoming 2024 event marks the 9th installment of our Cruise Job Fair in London, and it is set to return to the Gallery Hall at the Business Design Centre in Islington. This year's edition will be more streamlined, with the exclusion of shell scheme booths and educational talks. This deliberate reduction in scale has been undertaken to maintain competitive stand prices for participating companies.

We expect to receive over 600 candidates mainly from the UK, looking for work across all departments.

All cruise lines, recruiters, training centres, charities and other organisations within the cruise, superyacht and maritime industries, are welcome to participate at the event.

The Cruise Job Fair team would like to take this opportunity to thank Viking for sponsoring the London job fair this year.

The logo for the Cruise Job Fair, featuring the words "cruise job fair" in a sans-serif font. "cruise" is in blue, "job" is in dark blue, and "fair" is in yellow.

London, United Kingdom

Thursday, 13 June 2024

Business Design Centre, 52 Upper St, Islington, London, N1 0QH, United Kingdom

Exhibitor Stands, Packages and Prices

Packages

We offer two packages for you to choose from to best suit your needs and requirements, as well as a multi booking discount if you attend more than one event:

- **Standard** Package
- **Standard Plus** Package

All package pricing and details of what is included in each package can be found at www.cruisejobfair.com/exhibitors/packages/

Stands consist of 1 or 2 tables with seating and reserved floor space. Each stand will be positioned with a wall or locked doors behind them; however, no banners or posters may be fixed to the wall. Please use free-standing banners or stand backgrounds.

Bookings

Once you have selected your package, please visit: www.cruisejobfair.com/exhibitors/booking/ and complete the online booking form. One of our team will then contact you to discuss and confirm your requirements for the day.

Stand Extras

TVs

Please let us know if you would like to book a TV with a stand for your stand. We have a limited number available to hire for the day.

43" TV with stand ...	£190 / €220 / \$240
55" TV with stand ...	£250 / €290 / \$315
65" TV with stand ...	£290 / €340 / \$365

Electricity

There is no charge for electricity at this venue, but please bring your own extension leads and plug converters if you do require electricity at your stand.

Candidate information scanners

Each visitor to the job fair will have their ticket scanned as they arrive at the venue, and they will be given a sticker which you can then scan when you meet them at your stand.



We advise you to hire a hand-held scanner for the day – enough for the number of people on your stand, so that everyone can scan all of the candidates that you see during the course of the day. After the event, you will receive a download of all of the information about who has visited your stand that day - saving you valuable time both on the day and with any follow up required. This eliminates the need to collect and store paper CVs and is **entirely in line with the GDPR legislation**.

You will know exactly who your team has spoken to, where they are from, whether they have cruise experience, which departments they are interested in, and you can download copies of their CVs (for those that have uploaded their CV prior to the event).

The cost to hire one scanner and receive all of the data post event is **£85**. Every additional scanner for your stand would be **£15**. Please contact us as soon as possible if you are interested in adding this service to your stand.

Cost for 1 hand-held scanner and data: £85 / €95 / \$100

Each additional scanner: £15 / €17 / \$20

Networking Pass

The Networking Pass allows professionals working within the cruise industry to visit the job fair and meet colleagues and partners from other companies.



Please note: anyone who networks at the event without a valid pass will be asked to leave.

Cost: **£120 / €140 / \$150** per company

All quoted prices are exclusive of VAT for UK-based businesses.

Venue Information



Business Design Centre

52 Upper St

Islington

London

N1 0QH

Location

The Business Design Centre is located in Islington, within easy reach of public transport.

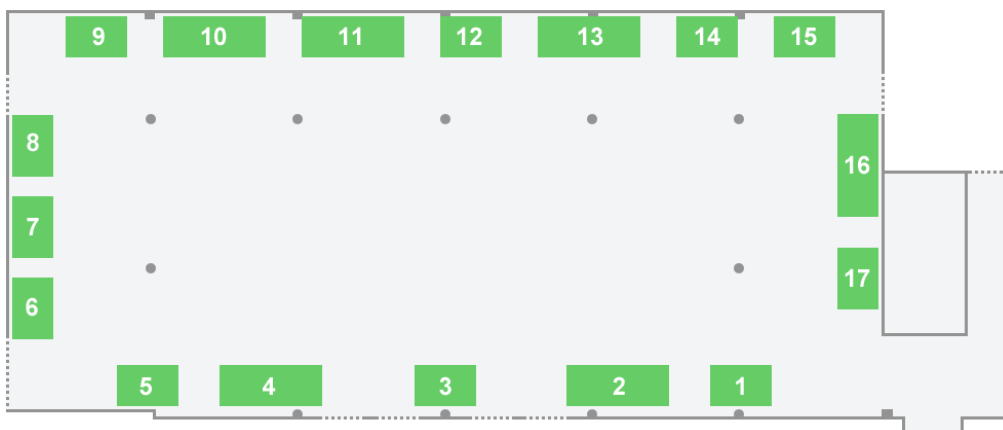
Visit <https://www.cruisejobfair.com/london/directions/> for more detailed information about the venue's location.

The venue has a secure, 250-space car park on-site.

Floor Plan

The Job Fair will take place in the Gallery Hall. The up to date floor plan with a list of available and taken stands is available on the event website:

www.cruisejobfair.com/exhibitors/london/



On-Site Facilities

Refreshments

A coffee station will be available during the networking hour (from 10.00 to 11:00).

You will be able to pre-order lunch boxes and we will advise you of the details nearer the time.

A café will be available throughout the day just outside the Gallery Hall.

Internet Access

Public Wi-Fi internet connection is available free of charge.

Health & Safety

Risk Assessment

Each participating company has to complete and return the Risk Assessment form which will be emailed to you a month before the event.

Emergency Procedures

Exhibitors are reminded that they must comply with the stringent regulations governing materials used on site during an exhibition. Exhibitors must ensure that all exhibits are within their stand boundaries and that they do not block aisles, fire exits or fire equipment.

If you discover a fire or someone reports a fire to you immediately raise the alarm. This may be done in several ways:

1. Pick up any internal phone and dial 6666. This will connect you with reception. Tell the duty operative where the fire is, your location and your telephone extension.

2. Operate the nearest fire alarm call point by breaking the glass. If you do this (and it is safe to do so) please stay near the fire point to direct the attending security officer to the fire or dial 6666 and inform the duty operative of the site of fire.

If it is decided to evacuate the building you will hear the fire alarm bells and tannoy messages informing you to leave the building. Please leave by the nearest fire exit or as instructed by members of the security staff. Please familiarise yourself with the nearest fire exits to your conference room or exhibition stand.

Do not stay in the building once you have been instructed to leave. Do not stay to collect handbags, valuables etc.

Fire assembly points are as follows;

- Front of the building: either the lower forecourt or round the side of the building by the tanning shop
- Rear of the building: pavement area outside the old royal free hospital in Liverpool Road

Please remember:

Do not do anything to endanger your life. Restrict your actions to trying to prevent the fire spreading by closing doors/windows etc & raising the alarm. Try to help by preventing people from going near the fire until help arrives.

Please try to stay calm and encourage others to do the same.

First Aid

First aid facilities will be available during the exhibition at all times. The First Aid room is located on the Gallery Level - opposite the Gallery Hall registration desk. In the case of emergency, contact the medical staff or a member of security on 0207 288 6666.

Event Schedule

The event will be opening its doors to visitors from 11:00 until 16:00.

Build-up & Break-down Times

Exhibitors will have access to the hall between 9:00 – 10:00 on the day of the show to set-up their stands.

Visitors with networking passes will be admitted from 10:00.

Break down of stands must be carried out between 16:00 – 17:00 and must be completed by the end time as the hall will then be closed.

Any items left on stands at the end of the day will be deemed as rubbish and disposed of by the venue, and the exhibitor will be charged for this service if required.

Accommodation

There are many hotels located in close proximity to the Business Design Centre. The two closest ones are:



[Premier Inn London Angel Islington](#)

Single room ... from £140 per night

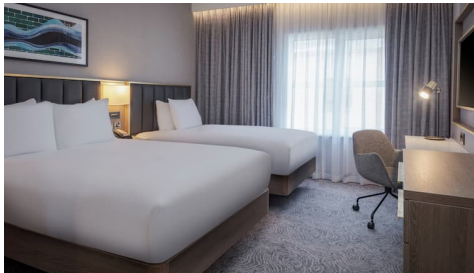
Double room ... from £140 per night



[Hilton London Angel Islington](#)

Single room ... from £255 per night

Double room ... from £255 per night



[DoubleTree by Hilton London Angel Kings Cross](#)

Single room ... from £192 per night

Double room ... from £192 per night

* All prices are correct at the time of writing the guide, but may have changed since.

Deliveries and Collections

Unfortunately, the venue is unable to accept any deliveries.

Please bring your materials with you on the day. If you have a local recruitment partner, you may consider shipping the materials to them well in advance. Alternatively, inquire with the hotel where you will be staying; they may be able to accept deliveries on your behalf.

Local companies may drive to the venue (it is located outside the Congestion Zone) and park in the multi-level car park. Please be aware that there are height restrictions; smaller vans may fit, but larger vans must be parked elsewhere.