

cruise job fair



EVENT SPONSOR



Cape Town 2020

Exhibitor Guide

Contents

| | |
|--|----|
| Event Information | 3 |
| Exhibitor Stands, Packages and Prices..... | 4 |
| Packages..... | 4 |
| Package & Multi Discount Booking..... | 4 |
| Stand Extras | 4 |
| Networking Pass | 5 |
| Venue Information | 6 |
| Location | 6 |
| Floor plan | 7 |
| Travelling to the Venue | 8 |
| By car..... | 8 |
| Parking | 8 |
| By underground | 8 |
| By train..... | 8 |
| By plane..... | 8 |
| On-Site Facilities | 9 |
| Refreshments | 9 |
| Internet Access | 9 |
| Event Schedule | 10 |
| Build-up & Break-down Times | 10 |
| Accommodation | 11 |
| Deliveries and Collections | 12 |
| Deliveries | 12 |
| Collections | 12 |
| Delivery Labels | 13 |

Event Information

By popular demand, we are delighted to be hosting the first Cruise Job Fairs in South Africa! The second event will take place on Monday 12 October 2020 in Cape Town, a port city on South Africa's southwest coast, where we expect to welcome around 600 candidates from all over the country, particularly for food and beverage, guest services, retail and other departments.

The Job Fair in Cape Town will take place in the Lagoon Beach Hotel, a popular resort with panoramic ocean and mountain views, and easily accessible by car or public transport from central Cape Town.

All cruise lines, recruiters, training centres and other organisations within the cruise industry are welcome to participate at the event.

The Cruise Job Fair team would like to take this opportunity to thank **Viking** for sponsoring the Cape Town job fair this year.

Cruise Job Fair

Cape Town, South Africa

Monday, 12 October 2020 11:00 – 16:00

Lagoon Beach Hotel

Atlantic Suite, 1 Lagoon Gate Drive, Milnerton, Cape Town, 7441, South Africa

Exhibitor Stands, Packages and Prices

Packages

We offer a range of packages and prices for you to choose from to best suit your needs and requirements, as well as a multi booking discount if you attend more than one event:

- **Standard** Package
- **Standard Plus** Package

All package pricing and details of what is included in each package can be found at

www.cruisejobfair.com/exhibitors/packages/

Stands consist of 1 or 2 tables with seating and reserved floor space. Each stand will be positioned with a wall behind them; however, no banners or posters may be fixed to the wall. Please use free-standing banners or stand backgrounds.

Package and Multi Discount Booking

Once you have selected your package, please visit: www.cruisejobfair.com/exhibitors/booking/ and complete the provisional online booking form. One of our team will then contact you to discuss and confirm your requirements for the day.

Stand Extras

TVs

Please let us know if you would like to book a TV with a stand for your stand. We have a limited number available to hire for the day.

40" TV with stand cost: £165 / €190

43" TV with stand cost: £185 / €215

Electricity

There is no charge for electricity at this venue.

Candidate information scanners

We will be using scanners again for 2020 as they give us much more information and data about who is attending each job fair. Each visitor will have their ticket scanned as they arrive at the venue, and they will be given a sticker which you can then scan when you meet them at your stand.



We advise you to hire a hand-held scanner for the day – enough for the number of people on your stand team, so that everyone is scanning all of the candidates that you see during the course of the day. After the event, you will receive a download of all of the information about who has visited your stand that day - saving you valuable time both on the day and with any follow up required.

You will know exactly who your team has spoken to, where they are from, whether they have cruise experience, which departments they are interested in, and you can download copies of their CVs (for those that have uploaded their CV prior to the event).

The cost to hire one scanner and receive all of the data post event is **£85**. Every additional scanner for your stand would be **£10**. Please contact us as soon as possible if you are interested in adding this service to your stand.

Cost for 1 hand-held scanner and data: £85 / €95

Each additional scanner: £10 / €12

Networking Pass

The Networking Pass allows professionals working within the cruise industry to visit the job fair and meet colleagues and partners from other companies.



Please note: anyone who networks at the event without a valid pass will be asked to leave.

Cost: **€130** per person

Venue Information

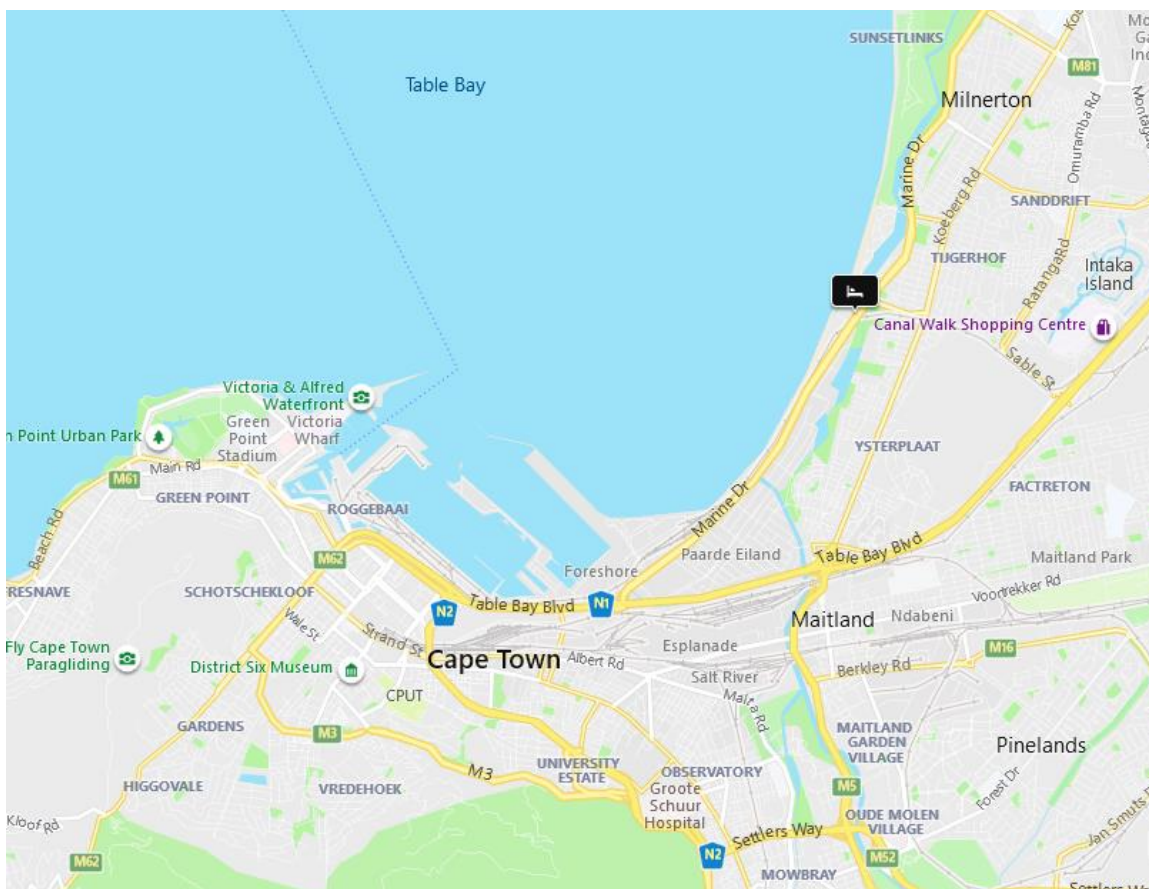


Lagoon Beach Hotel
Atlantic Suite
1 Lagoon Gate Drive
Milnerton
Cape Town 7441
South Africa

Location

The Cruise Job Fair will be held at the Lagoon Beach Hotel, a popular resort with panoramic ocean and mountain views, and within easy access of central Cape Town.

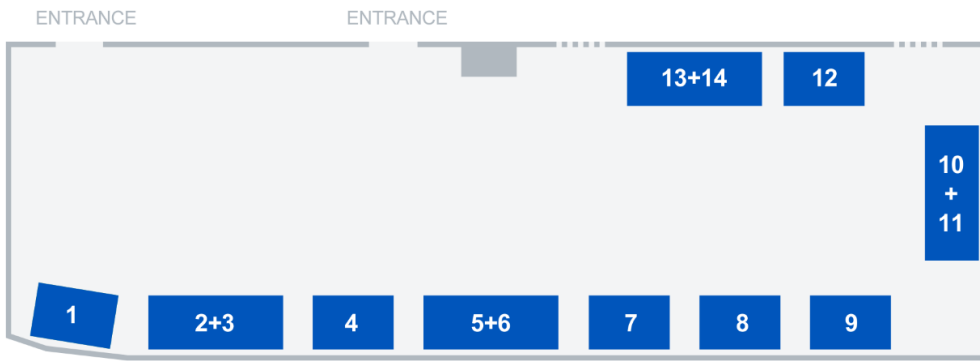
Visit <https://www.cruisejobfair.com/cape-town/directions/> for more detailed information about the venue's location.



Floor Plan

An up-to-date floor plan with a list of available and taken stands is available on the event website:

<https://www.cruisejobfair.com/exhibitors/cape-town/>



Travelling to the Venue

By Car

GPS Coordinates:

33°53'33.9"S 18°29'01.0"E
-33.892737, 18.483603

Parking:

Ample free car parking is available at the venue.

By Public Transport

The nearest public transport bus stop is *Lagoon Beach 2* which is served by links T01 and T02 - operated by [MyCiTi Bus](#) with connections from the **Cape Town International Airport**.

On-Site Facilities

Refreshments

A coffee station will be available during the networking hour (from 10.00-10.45am).

Lunches must be pre-ordered in advance - we will advise you of the menu selection nearer the time.

Internet Access

Public Wi-Fi is available for free.

Event Schedule

The event will be opening its doors to visitors from 11:00am until 16:00pm.

Build-up & Break-down Times

Exhibitors will have access to the exhibition hall from 9:00am on the day of the show to set-up their stands.

Visitors with networking passes will be admitted from 10:00am.

Break down of stands must be carried out between 16:00 - 17:00pm and must be completed by the end time (17:00pm) as the hall will then be closed.

Any items left on stands at the end of the day will be deemed as rubbish and will be disposed of by the centre. The exhibitor will be charged for this service, if required.

Accommodation

Accommodation is available at the venue and exhibitors can benefit from a special rate of [checking if hotel can provide a better rate]

The rate is R1 980.00 (Classic Single Room B&B) and R2 200.00 (Classic Sharing Room B&B).

<https://www.lagoonbeachhotel.co.za/>



Deliveries and Collections

Deliveries

Exhibition materials may be sent directly to the venue.

The hotel will accept deliveries **from 8th October 2020**.

These materials **must be addressed to yourself/your company** at the venue address to avoid being charged import duties by the tax office.

Your Company Name (Cruise Job Fair)

Lagoon Beach Hotel

1 Lagoon Gate Drive

Milnerton

Cape Town 7441

South Africa

Please use the package labels that can be found at the end of the exhibitors' guide, and affix one to each of the packages prior to sending them. It is essential that you complete these labels, so that we can clearly identify if any packages are missing and contact you in advance of the show.

A confirmation email will need to be sent to events@webix.co.uk, detailing the date that the packages have been arranged to be delivered, and the number of packages being sent.

Collections

If you want packages to be returned to you, please arrange for a courier to collect them from the venue after the event. Please have return labels ready and attach them to boxes after the show. Leave the boxes at your stand, and they will be collected at the end of the event.

Delivery Labels

Please print off, complete and attach a label to each individual package before shipping:

| | |
|---|-------------------------------|
| Address: <hr/> EXHIBITING COMPANY Lagoon Beach Hotel 1 Lagoon Gate Drive Milnerton Cape Town 7441 South Africa | |
| DELIVERY LABEL | |
| Event Name: | Cruise Job Fair – 12 Oct 2020 |
| Company: | |
| Parcel: | Of |

← Enter your company name

← Enter your company name

← Enter total number of parcels

| | |
|---|-------------------------------|
| Address: <hr/> EXHIBITING COMPANY Lagoon Beach Hotel 1 Lagoon Gate Drive Milnerton Cape Town 7441 South Africa | |
| DELIVERY LABEL | |
| Event Name: | Cruise Job Fair – 12 Oct 2020 |
| Company: | |
| Parcel: | of |

← Enter your company name

← Enter your company name

← Enter total number of parcels